

MEMORANDUM FOR 375 MSG/CC  
101 Heritage Drive, Suite 126  
Scott AFB IL 62225-5305

FROM:

SUBJECT: Request for Waiver of Insurance Requirement

1. On behalf of the membership of the private organization identified above, request a waiver of insurance requirements specified in AFI 34-223, Section C, 10.11.
2. In making this request, we realize our responsibility to maintain adequate insurance coverage commensurate with the risk posed to the general public and the club membership. As we are a low risk private organization in our day-to-day activities, full-coverage insurance is, generally, not necessary. However, should we engage in activities that directly increase the risk to the public or to our membership, we will procure the appropriate type and level of insurance. Such instances include but are not necessarily limited to the examples listed below:
  - a. Bazaars, as a cosponsor who furnishes workers.
  - b. Any fundraising activity open to the general public where athletic or sports-type activities are sponsored or conducted by the organization.
  - c. Fundraising activities where food is prepared and/or sold by the organization.
3. Further, we realize that claims against the organization for injury or damage caused by our negligence can impose a joint and several level of liability on each member in the event we lack insurance coverage or in the case where the claim exceeds our coverage.

\_\_\_\_\_  
Signature

Name (Printed): \_\_\_\_\_

Position in PO: \_\_\_\_\_